

Board of Directors' Meeting Minutes

April 12, 2022

8:00 pm – 8:30 pm

Via Zoom video Conference

Present:

- Alisha Michiels, Secretary
- Amanda Stevens, Vice-Chair
- Blessing Akpan, Director
- Erin Mikha, Director
- Jennifer Tieu, Director
- Jessica Ronzio, Director
- Julia Bloom, Treasurer
- Julia Klann, Director
- Karen McIlroy, Chair
- Lori Prospero, CEO
- Paul Okoye, Director
- Robert MacDonald, Director

Regrets: None

1. Welcome & Call to order

- Immediately following the Annual General Meeting, the board convened to appoint officers and committee chairpersons.
- Karen, outgoing Chair, welcomed everyone to the meeting.
- The meeting was called to order at 8:02 pm.

1.1. Confirm Quorum

- Quorum was confirmed

1.2. Confirm minute taker.

- Alisha was confirmed as the minute taker.

1.3. Identification of Conflicts of Interest

- Directors up for appointment to officer positions declared conflicts of interest.

2. Approval of the Agenda

- No discussion arose from the agenda
- **MOTION:** *It was moved, seconded and carried that the agenda for this Meeting of the board of directors be approved.*



3. Appointment of Officers for 2022/2023

- Referring to the report from the Nominating Committee that was circulated prior to the meeting, Karen opened the floor to discussion.
- MOTION:** *It was moved, seconded and carried (with 5 abstentions) that the Board of Directors appoints the following as its officers for a 1-year term ending in April 2023:*
 - Chair – Amanda Stevens
 - Vice-Chair – Alisha Michiels
 - Treasurer – Jennifer Tieu
 - Secretary – Jessica Ronzio
 - Past Chair – Karen McIlroy

4. Appointment of Committee Chairs/Co-Chairs for 2022/2023

- Once again, the pre-circulated report was referenced. The Nominating Committee recommends the following Directors for appointment to Chair positions for a one-year term:
- MOTION:** *It was moved, seconded and carried (with 3 abstentions) that the Board of Directors approve the following appointments as committee chair or co-chairs as follows:*
 - Finance & Audit – Jennifer Tieu
 - Governance – Alisha Michiels
 - Nominating – Karen McIlroy

5. Incoming Chair's Remarks

- Amanda thanked our departing directors and officers for their support and leadership over the past year. Amanda noted that she is looking forward to working with both new and continuing directors - continuing our recovery from the COVID-19 pandemic, and setting the strategic direction for the future.

6. New Business

- Karen provided an update about missing closed-door minutes from January 2021. Karen has drafted meeting minutes based on her recollections and preparation materials for that meeting. Karen will circulate the minutes from that meeting via email to get approval.

7. Adjournment

- Karen confirmed our upcoming meetings:
 - April 26 – Board Orientation, 6:30 pm
 - May 10 – Board Meeting, 6:30 pm
- MOTION:** *It was moved, seconded and carried that this meeting of the board of directors be adjourned at 8:13 pm.*

These minutes were approved by the board of directors on March 8, 2022 and now form part of the Public Record for RisingOaks Early Learning Ontario.